

ORISSA PUBLIC SERVICE COMMISSION

ADVERTISEMENT No. 3 OF 2010-11

Recruitment to the post of Insurance Medical Officer in Junior Class-I (Group-A) of Orissa E.S.I. Medical Services Cadre under Labour & Employment Department

WEBSITE – <http://opsc.nic.in>.

THE LAST DATE FOR RECEIPT OF APPLICATION 25th SEPTEMBER, 2010 BY 5.00 P.M.

WARNING : Applications received incomplete in any respect are liable to be summarily rejected. No correspondence on that score will be entertained.

Applications in the prescribed form are invited from the prospective candidates for recruitment to 39 (thirty-nine) posts of Insurance Medical Officer in Junior Class-I (Group-A) of Orissa E.S.I. Medical Services Cadre under Labour & Employment Department in the pay band of Rs.15,600-39,100/- plus grade pay Rs.5,400/- with usual dearness and other allowances sanctioned by Government of Orissa from time to time. The posts are temporary and likely to be made permanent.

2. VACANCY POSITION :

<u>Category</u>	<u>No. of Posts</u>
(i) S.E.B.C.	19 (7-W)
(ii) Scheduled Caste	10 (3-W)
(iii) Scheduled Tribe	<u>10 (3-W)</u>
Total – 39 (13-W)	

- (a) Out of the vacancies mentioned above, 01 (one) post is reserved for Physically Handicapped (Orthopaedically Handicapped) candidates, having the disability such as O.A. (one arm affected), OL (one leg affected), BL (both legs affected) having standing ability, who are capable of rendering service to the public; 01 (one) post is reserved for Ex-servicemen and 01 (one) post is reserved for Sports persons. Candidates belonging to P.H. (Ortho.), Ex-servicemen & Sports Persons shall be adjusted against the categories to which they belong.
- (b) In the event of non-availability or availability of insufficient number of eligible and suitable women candidate(s) belonging to any particular category, the vacancies or the remaining vacancies will be filled up by male candidates of that category.
- (c) The number of vacancies to be filled up on the basis of this recruitment is subject to change by Government without notice, depending upon the exigencies of public service at the discretion of the State Government.

3. JOB CHART - To provide medical care to the insured persons and their family members.

4. AGE : A candidate must be under 32 (thirty-two) years and above 21 (twenty-one) years of age on the 1st January, 2010.

The upper age limit is relaxable by 5(five) years for candidates belonging to Socially & Educationally Backward Classes (S.E.B.C.), Scheduled Castes, Scheduled Tribes, Women and Ex-Servicemen and by 10(ten) years for Physically Handicapped candidates (Orthopaedically Handicapped).

Provided that, a candidate coming under more than one category mentioned above will be eligible for only one age relaxation benefit, which shall be considered most beneficial to him/her.

Provided further that, in respect of a candidate serving under E.S.I. Scheme, Orissa, the period of past service rendered as Insurance Medical Officer by the last date of receipt of application shall be added to the age limit prescribed for entry in to the Government service.

SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.

Date of birth entered in the High School certificate or equivalent certificate issued by the concerned Board/Council will only be accepted by the Commission.

5. EDUCATIONAL QUALIFICATION :

- (i) A candidate must be a Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.) from any recognized university in the Indian Union or possess equivalent qualification or be a holder of a registrable medical qualification from a recognized medical college in United Kingdom.
- (ii) After passing the final M.B.B.S. examination from any recognised university, where M.B.B.S. course is of 4 ½ years duration, a candidate must have successfully completed housemanship for at least one year. But if a candidate has passed the final M.B.B.S. examination of five years course from any other recognised university, where there is no obligatory rotating housemanship prior to award of the M.B.B.S. degree, he/she must have completed housemanship successfully for at least six months on or before the last date prescribed for receipt of application for the above post.
- (iii) In case he/she has acquired M.B.B.S. degree from a foreign university, he/she is required to have passed the screening test conducted by the National Board of Examination as prescribed by the Medical Council of India vide Notification No.MCI-203(9) Regn.2001, dated 13.02.2002.
- (iv) A candidate before appointment will have to register himself/herself under the Orissa Medical Registration Act, 1961, if not, already so registered.

6. METHOD OF SELECTION : The selection of candidates for recruitment to the posts will be made on the basis of career assessment and viva voce. The Commission at their discretion may short-list the candidates to a reasonable number, for conducting interview by making a preliminary selection either on the basis of evaluation of their academic career taking into account the requisite minimum educational qualification or by conducting a preliminary written test.

7. EXAMINATION FEE : A candidate is required to pay a non-refundable and non-adjustable fee of Rs.50/- (Rupees fifty) only either in shape of deposit of the amount in the Government Treasury under the Head “0051-P.S.C.-105-State P.S.C. Examination Fee”, or in the form of crossed Indian Postal Order payable to the Secretary, Orissa Public Service Commission at General Post Office, Cuttack or account payee bank draft or pay order drawn in favour of Secretary, Orissa Public Service Commission payable at any scheduled bank at Cuttack. Treasury Challan with wrong mention of head of account or wrong mention of designation of the authority in the I.P.O./Bank Draft/Pay Order shall not be accepted. **The original treasury challan/postal order/bank draft/pay order, as the case may be, must be sent to the Commission along with the application. Candidates belonging to scheduled castes, scheduled tribes of Orissa only are exempted from payment of this fee.** Neither claim for refund of fee will be entertained nor the fee will be held in reserve for any other recruitment/purpose. Applications not accompanied by the prescribed fee shall be summarily rejected.

8. OTHER ELIGIBILITY CONDITIONS :

- (a) (i) The candidate must be a citizen of India;
- (ii) The candidate must be of (a) good moral character, and (b) sound physical and mental health, good physique and active habits and free from organic defects or bodily infirmities so as not to create an impairment in the due discharge of duties;
- (iii) The candidate should be able to speak, read and write Oriya and should have passed with Oriya as a language subject in the Middle English School standard or any equivalent examination or, has been declared to have passed a test in Oriya language equivalent to the Middle English School Standard conducted by the Board of Secondary Education Orissa/School & Mass Education Department of Government of Orissa;
- (iv) A person, who has more than one spouse living will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good & sufficient reason(s);
- (v) Government servants, whether temporary or permanent, are eligible to apply provided they possess the requisite qualification and are within the prescribed age-limit. The over aged candidates should have required period of experience as provided under Para-4 of the advertisement. **They must inform their respective Head of Offices in writing regarding submission of their applications for this recruitment and obtain “No Objection Certificate”;**

- (vi) A candidate will not be eligible for consideration if, at any time, he/she has been debarred by any State Public Service Commission or by U.P.S.C. from appearing at any examination/interview;
- (vii) **Only those candidates, who fulfil the requisite qualification and are within the prescribed age limit etc. by the closing date of receipt of application, will be considered eligible;**
- (viii) Every candidate selected for appointment shall be examined by the Medical Board. A candidate who fails to satisfy the Medical Board shall not be appointed.

9. OTHER CONDITIONS :

- (i) Candidates are required to submit along with the application :-
 - (a) Three recent passport size photographs signed by the candidates on the front of the photographs, one pasted at the right hand corner of the first page of the application and the other two stitched to the application;
 - (b) Certificates of character and conduct from the Principal/Proctor/Dean or Professor in Charge of a Department of Teaching of the College or University in which he/she last studied.
 - (c) Acknowledgement card (supplied by the office) mentioning particulars of present postal address, application form no. advertisement no. etc. and affixing postage stamp of Rs.6/-.
(Self addressed post card with stamp of Rs.6/- in case of candidates downloading the application form from the website of OPSC)
 - (d) One self-addressed envelope (Approximately 23 Cm. X 10 Cm.).
- (ii) (a) A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall, in addition to rendering himself/herself liable to criminal prosecution, be disqualified not only for the recruitment for which he/she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Commission;
- (b) The provisions of the Orissa Conduct of Examination Act 1988 (Orissa Act-2 of 1988) are applicable to the examination conducted by the Orissa Public Service Commission;
- (iii) **Applications found to be incomplete in any respect are liable to rejection without entertaining any correspondence with the applicants on that score;**
- (iv) Admission to Viva Voce will be provisional. If on verification at any stage before or after the Viva Voce, it is found that a candidate does not fulfil all the eligibility conditions, his/her candidature will be liable to rejection. Decision of the Commission in regard to eligibility or otherwise of the candidate shall be final;

- (v) This advertisement should not be construed as binding on the Government to make appointment;
- (vi) Concession meant for S.Cs., S.Ts and S.E.B.Cs. by birth are admissible to the Scheduled Castes, Scheduled Tribes and Socially & Educationally Backward Classes of Orissa only;
- (vii) Candidates are required to take due care to annex with the applications the copies of certificates and other documents as stated under para-10 and mention the total number of annexed documents at the appropriate place of Annexure-I of the application form;
- (viii) The appointment can be terminated on one month's notice from either side without assigning any reason thereof. The period of probation is two years.
- (ix) All persons appointed under the Government of Orissa on or after 1st January, 2005 shall not be eligible for pension as defined under sub-rule(1) of Rule-3 of the Orissa Civil Service (Pension) Rules, 1992; but shall be covered by the defined Contributory Pension Scheme in accordance with the Orissa Civil Services (Pension) Amendment Rules, 2005.
- (x) Mere empanelment in the select list shall not confer any right for appointment unless the Government is satisfied after making such enquiry as may be deemed necessary that the candidate is suitable in all respects for appointment to the service;

10. CERTIFICATES TO BE ATTACHED : Candidates are required to submit along with their applications, true copies of the following documents duly attested by Gazetted Officer or self certified. The candidates are also required to mention "submitted by me" on each document and put their full signature on the same. **They must not attach the original certificates to their applications.** Only those who are called for the Viva Voce will be required to bring with them the original certificates, mark-sheets etc. of the attested copies, for verification at the time of viva voce.

If a candidate fails to furnish any of the original documents in respect of the attested copies submitted with the application for verification on the date of interview before the interview starts, he/she shall not be allowed to appear at the interview.

- (i) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board/Council;
- (ii) P.U./P.P./Intermediate/+2 examination certificate issued by the concerned Board/Council;
- (iii) M.B.B.S. Degree issued from the recognized University;
- (iv) Mark-lists in support of all the aforesaid examinations (i.e. H.S.C. to M.B.B.S.) passed including fail marks, if any, issued by the concerned Board/Council/University;

NOTE : Candidates who have not been awarded percentage of marks, but only “GRADE MARKS”, should, along with their applications, produce the conversion certificate from the concerned university including the actual equivalent percentage of marks and the conversion formula, failing which, their applications are liable to be rejected.

While filling up the table under Sl.No.5 & 6 of Column No.15 of the application form, the candidate has to mention details of marks secured in each semester/annual examination leading to award of the degree.

- (v) List of marks obtained at the M.B.B.S. degree examination (from First to Final) indicating the chances taken to obtain the degree issued by the concerned university;
- (vi) Housemanship completion certificate;
- (vii) Medical Registration certificate;
- (viii) Required Oriya Test pass certificate from the competent authority;
- (ix) Certificate relating to passing of the screening test conducted by the National Board of Examination as prescribed by the Medical Council of India vide Notification No.MCI-203(9) Regn. 2001, dated 13.02.2002 for Medical Graduate passing out of a foreign university;
- (x) Candidates claiming to be belonging to S.Cs., S.Ts and S.E.B.Cs. category BY BIRTH are required to enclose copies of the relevant Caste/Tribe Certificates issued by the competent authority in the prescribed form. Candidates claiming to be belonging to be S.E.B.C. category must enclose certificate issued by the competent authority in the prescribed form **within the last three years** from the date of advertisement.

The competent authorities are : District Magistrate/Collector or Additional District Magistrate or Sub-divisional Magistrate/Sub-Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahasildar/Additional Tahasildar of Government of Orissa;

- (xi) **Ex-Servicemen** are required to attach copy of Discharge Certificate issued by the Commanding Officer of the Unit last served. **Physically Handicapped** persons are required to attach copy of their identity card issued by the District Social Welfare Officer along with the Disability Certificate (indicating percentage of disability) issued by the concerned Medical Board. Sports persons are required to attach copy of identity card issued by the Director of Sports, Orissa.
- (xii) If a candidate claims to possess qualification, equivalent to the prescribed qualification, the rule/authority (With number and date) under which it is so treated, must be furnished with the application;
- (xiii) Certificate from competent authority in support of past service as Insurance Medical Officer under Government of Orissa in respect of candidates, who claim age relaxation as serving Doctors. The period of past service as Insurance Medical Officer will be taken in to account by the closing date of receipt of applications.

11. HOW TO APPLY : (a) (i) **Application Form :** Candidates are required to apply to the Secretary to the Commission in the prescribed form which, along with other particulars, are obtainable in person from the Office of the Orissa Public Service Commission, 19, Dr. P.K. Parija Road, Cuttack-753001 between 11.00 A.M. to 1.30 P.M. and 2.00 P.M. to 4.00 P.M. on any working day on cash payment of Rs.30/- (Rupees thirty) only or by speed/registered post on remittance of Rs.70/- (Rupees seventy) only by money order. Full name and address of the candidate, advertisement number and name of the Post/Service advertised must be specified in the money-order coupon in **BOLD CAPITAL LETTERS**.

(ii) **If Money-Order from any candidate for supply of prescribed application form is received in the office of the O.P.S.C. after the last date for receipt of applications, no application form will be supplied to such candidate;**

(iii) The candidates may also download the prescribed application form and copy of long advertisement from the website of the O.P.S.C., i.e. <http://opsc.nic.in>. The S.E.B.C. candidates downloading the application form will be required to pay Rs.80/- (Rs.30/- for prescribed application form + Rs.50/- towards examination fee) only in shape of Indian postal order/bank draft/pay order/treasury challan as provided under paragraph-7 of the long advertisement at the time of submission of application form. The S.C./S.T. candidates downloading the prescribed application form will be required to pay Rs.30/- towards prescribed application form only in shape of Indian Postal Order/Bank Draft/Pay Order/Treasury Challan, as the case may be, at the time of submission of application form. The S.C./S.T. candidates are, however, exempted from paying the examination fee.

(iv) **Submission of applications :** Candidates are required to send their applications in prescribed form by registered post/speed post/courier service to the Secretary, Orissa Public Service Commission, 19, Dr. P.K. Parija Road, Cuttack-753001. **The Commission will not take any responsibility if the application is not received in time.** The candidates may also submit their application in **closed covers** in the Office of Orissa Public Service Commission directly/personally on or before the last date of receipt of applications at the counter. The closed envelope containing the application must be superscribed **“Application for Insurance Medical Officer”**. The candidates submitting their applications directly/personally at the counter of Orissa Public Service Commission will be given proper acknowledgement receipt;

12. ACKNOWLEDGEMENT OF APPLICATIONS -

On receipt of application of a candidate, the acknowledgement card (Post Card in case of down loaded application form) submitted by him/her along with the application, will be despatched by the Commission's office to him/her. The mere fact that a candidate's application has been acknowledged by the Commission, does not mean that his/her candidature for the recruitment has been accepted by the Commission.

13. FACILITATION COUNTER –

Candidates may contact the O.P.S.C. Facilitation Counter over Telephone No.0671-2304141/2305611 & Extn.126 & 128 for any guidance/information regarding application or candidature etc.,

C U T T A C K

DATED : 12.08.2010

SPECIAL SECRETARY
ORISSA PUBLIC SERVICE COMMISSION,
CUTTACK